

COMMUNITY ACTION PARTNERSHIP OF MID-NEBRASKA
BOARD OF DIRECTORS' MEETING
MAY 28, 2026
AGENDA

Our Mission:

To provide essential programs that help individual, families, and communities reach their fullest potential through advocacy and partnerships. Our dedicated staff provides access to opportunities in education, health, housing, nutrition, and transportation. These services empower people to make a positive difference in their lives and communities.

Results Oriented Management Accountability (ROMA)

Goal 1: Individuals and families with low incomes are stable and achieve economic security.

Goal 2: Communities where people with low incomes live are healthy and offer economic opportunity.

Goal 3: People with low incomes are engaged and active in building opportunities in communities.

(Agency increases capacity and resources)

The Board Manual is available on our website at: <http://communityactionmidne.com/boardofdirectors/>

ORIENTATION

- Call to Order & Declare a Quorum
- Pledge of Allegiance and Recite the Brand Promise
- Agenda Approval

* *Any board member or staff who feels they may have a conflict of interest in any of the business items on this agenda, need to notify the Board President of this conflict. If a conflict exists for a board member they must either abstain from voting or appeal for resolution.*

REPORTS/APPROVALS/TRAINING

- Approval of April Meeting Minutes
- Approval of Administrator's Report – Meredith Collins
- Approval of Financial Report – LaDonna Jackman
- Approval of Head Start Policy Council Report – Brooke Fricke
- Approval of North Platte Senior Center & Home Delivery Report – Meredith Collins
- Approval of Minden Senior Center Report - Meredith Collins
- Approval of Peterson Senior Center Congregate Meal Report – Meredith Collins
- Annual Strategic Plan Update - Carrie Eureka (*Org Standards: 2.1, 2.2,4.1, 4.3, 4.4, 6.1-6.5, 9.2, 9.3*)

A. ACTION/DISCUSSION ITEMS

- 1. Conflict of Interest/Disclosure Form**
- 2. Sherwood Foundation Grant Award**
- 3. Senior Volunteer Program Policy and Procedure Manual Update**

- 4. Lexington United Way Grant Awards**
- 5. South Central United Way Grant Awards**
- 6. WIC Policy Updates**
- 7. Community Services Block Grant (CSBG) Subaward**
- 8. Home Sale Resolution for 401 East B. St. –Trenton, NE**
- 9. *2026 WIC Incentive Proposal**
- 10. *North Platte Head Start Lease for 502 Rodeo Road**
- 11. *Home Sale Resolution for 311 E. Lewis - Palisade, NE**
- 12. *South Central Area on Aging Grant Award – Minden Senior Center**
- 13. *South Central Area on Aging Grant Award – Peterson Senior Activity Center**
- 14. *Approval of Updated Fare Structure for RYDE Transit**

B. OTHER ISSUES/COMMUNITY CONCERNS –

C. CLOSURE

1. Announcements –Monthly Board of Directors’ Meeting: **Thursday, July 23, 2026**
2. Adjournment

ITEM EXPLANATION

May 28, 2026

A. ACTION/DISCUSSION ITEMS

1. **Conflict of Interest/Disclosure Form** – This form needs approved and signed annually.
(*Organizational Standard 5.6*)
2. **Sherwood Foundation Grant Award** – Sherwood has awarded a \$25,000 capital grant for the new Early Head Start Facility in Kearney. This grant will cover the remaining expenses for the new building.
(*ROMA Goals 1-3*)
3. **Senior Volunteer Program Policy and Procedure Manual Update** – Updated policy to include language that states a start and stop destination for mileage is recorded, and that volunteers clearly document who the client is, the amount of time spent with the client, the date and time of interaction, and what activity is completed per a request from the State after the last program monitoring.
4. **Lexington United Way Grant Awards** (*ROMA Goal 1*)
 - **Homeless Prevention** – The application was for \$2,000 and we were awarded \$1,800.
 - **Head Start** – This application was for \$1,000 and we were awarded \$1,000.
 - **Immunization** – This application was for \$2,900 and we were awarded \$2,500.
5. **United Way of South-Central Nebraska (Hastings) Applications** (*ROMA Goal 1*)
 - **Homeless Prevention** – This request was for \$5,000 and we were awarded \$5,000.
 - **RYDE** – This request was for \$20,000 and we were awarded \$20,000.
6. **WIC Policy Updates**
New/Updates to current policies
 - **Identification of special circumstances: loss of family member:** Added all active WIC participants to address, document and provide condolences.
 - **In stock formula returns:** WIC added all returned WIC formula to be donated rather than only our contracted formula as we identified organizations who can prescribe/issue any specialized formula returned.
 - **Staff training on length/height and weight:** Updates to the policy approved by Board in February include the new state required policies, checklist, and competency.
 - **Staff training on bloodwork:** New policy that allows clerks to complete bloodwork to include new state required policies, checklist, competency and certificate.
7. **Community Services Block Grant (CSBG) Subaward** - This is an additional FY26 subaward from the Nebraska Department of Health and Human Services Office of Economic Assistance which includes \$16,000 in Discretionary Funding and \$271,842 in Non-Discretionary Spending. With these funds, total funding received for this year is \$514,409.08. We are expecting additional funds for the fourth quarter.
(*ROMA Goals 1-3*)
8. **Home Sale Resolution for 401 East B. St. – Trenton, NE** – The current tenant has made a formal offer of \$115,000 pending approval from the USDA for a home loan after a purchase agreement is signed.
9. ***2026 WIC Incentive Proposal**

Each fiscal year individual WIC grantees are given a budget based on their assigned caseload. Assigned caseload is based on WIC participants who are enrolled and receive benefits. Enrollment is the beginning

of this process but only with retention will WIC achieve strong health outcomes.

WIC staff will be eligible for a proposed incentive award using WIC funds based on retention, of our FY26 show rate. The final date of review will be on August 31, 2026. This percentage of enrolled with benefits can be found in the **WIC Journey system under Participant with Benefits Report**. The payment of the incentive award will be contingent on the availability of current WIC grant program funds.

To recognize and reward WIC staff for their commitment to serving families, achieving caseload, and retaining our participation the following incentive is proposed:

- If the average show rate is 80%-81% or above WIC staff is eligible to receive a base award of \$100 or \$200 based on FTE and additional incentive award up to 2% of her or her annual salary.
- If the average show rate is between 82-83% WIC staff is eligible to receive a base award of \$100 or \$200 based on FTE and additional incentive award up to 3% of her or her annual salary.
- If the average show rate is between 84% or above WIC staff is eligible to receive a base award of \$100 or \$200 based on FTE and additional incentive award up to 4% of her or her annual salary.

The incentive will be determined as of August 31, 2026. Access to the August 2026 WIC report should be available after the 5th of September 2026.

10. ***North Platte Head Start Lease for 502 Rodeo Road** – This is 3-year lease with Ericstar Properties, LLC from June 1, 2026 – May 31st, 2029. Rent will be \$1,800 for Year 1, \$1,850 for Year 2, and \$1,900 for Year 3. The agency is responsible for all utilities.
11. ***Home Sale Resolution for 311 E. Lewis - Palisade, NE** – Our real estate company has received an offer of \$110,000 to purchase the home.
12. ***South Central Area on Aging Grant Award – Minden Senior Center** – This is an additional grant award for \$5,566.54 for FY26. South Central received additional funding from the Community Aging Services Act and LB 1071 (2026 State Budget Bill) to help support Senior Meal Program. (*ROMA Goals 1-3*)
13. ***South Central Area on Aging Grant Award– Peterson Senior Activity Center Meal Program** - This is an additional grant award for \$16,279.13 for FY26. South Central received additional funding from the Community Aging Services Act and LB 1071 (2026 State Budget Bill) to help support Senior Meal Programs. (*ROMA Goals 1-3*)
14. ***Approval of Updated Fare Structure for RYDE Transit** - Due to less funding, increasing maintenance, fuel, and personnel costs, the proposed Fare Structure increases rates for RYDE. Board approval is needed to begin Public Hearings with proposed changes.

B. OTHER ISSUES/COMMUNITY CONCERNS

C. CLOSURE