



***During the next month, Community Action will only be hiring for essential, full-time positions, and new hire orientations may be delayed until mid-April or the beginning of May. This may change as circumstance change. Interviews may be conducted by SKYPE or phone to limit in-person contact.**

POSITION OPENINGS – March 26, 2020

To apply for positions, please send a completed application (found on the homepage of our website, www.communityactionmidne.com, under the career tab) to: Community Action Partnership of Mid-NE, Human Resources, P.O. Box 2288, Kearney, NE 68848-2288. Applications may also be picked up or dropped off at 16 W 11th Street, Kearney, NE; or any of our office locations throughout our service area. Applications can be submitted by fax to (308) 865-5681, or emailed to the individual listed under the contact information for the position. If you have any questions regarding the submission of an application, please call (308) 865-5675 and ask for Carrie. If you have questions about a job listing below, please contact the individual listed.

*** All successful applicants must pass a pre-employment drug test and criminal background check as required by agency policy.**

*** Community Action Partnership of Mid-NE requires a High School Diploma or GED as the minimum educational requirement for all positions. Consideration may be given for those working towards a GED, or willing to work towards obtainment of a GED.**

Position: Frontier County Head Start Family Educator – McCook

Applications accepted until position filled.

Responsibilities: Maintain *weekly home visits* and twice a month group socializations, provide assistance and *support to families*, and attain knowledge of community resources and enhance partnerships within the community. **Minimum Requirements:** High school diploma or equivalent; previous experience working with families to include family goal setting, identification and referral to community resources, and curriculum planning. Prefer degree and/or experience in Early Childhood Education or related field such as social work, or human services, but not required. Must have a good driving record and valid driver's license. Individual must be able to *work independently* as well as *part of a team* and *maintain a high degree of communication with the Head Start Program Manager*.

Pay and Benefits: Starting pay is \$11.41 an hour. Position is 40 hours a week for 44 weeks (August – May), then 24 hours a week for 8 weeks (June – July) or 94% FTE. Benefits provided include: paid holidays, PTO, short term disability insurance, and Employee Assistance Program. Other benefits available include: health, dental, vision, cancer/critical illness, accident, and voluntary life insurance, as well as retirement and flexible spending account.

For more information call (785) 877-2213 and ask for Debbie, or email debbiel@mnca.net.

Position: Head Start Teacher – North Platte (Full-time, full-year)

Applications accepted until position filled.

Responsibilities: Individual will *prepare and implement weekly lesson plans* and educational activities. Individual must have an AA or BA in Early Childhood or a BA in a related field. If individual has a BA in a related field, they must have EC coursework. *Must be a team player and model appropriate and professional behavior.*

Pay and Benefits: Starting wage is \$13.20-\$14.40 an hour. Position is full-time, 40 hours a week, full-year. Benefits provided include: paid holidays, PTO, short term disability insurance, and Employee Assistance Program. Other benefits available include: health, dental, vision, cancer/critical illness, accident, and voluntary life insurance, as well as retirement and flexible spending account.

For more information call (308) 865-5690 and ask for Lana, or email lanah@mnca.net.
