To apply for positions, please send a completed application (found on the homepage of our website, www.communityactionmidne.com, under the career tab) to: Community Action Partnership of Mid-NE, Human Resources, P.O. Box 2288, Kearney, NE 68848-2288. Applications may also be picked up or dropped off at 16 W 11th Street, Kearney, NE; or any of our office locations throughout our service area. Applications can be submitted by fax to (308) 865-5681, or emailed to the individual listed under the contact information for the position. If you have any questions regarding the submission of an application, please call (308) 865-5675 and ask for Carrie. If you have questions about a job listing below, please contact the individual listed.

* All successful applicants must pass a pre-employment drug test and criminal background check as required by agency policy.

* Community Action Partnership of Mid-NE requires a High School Diploma or GED as the minimum educational requirement for all positions. Consideration may be given for those working towards a GED, or willing to work towards obtainment of a GED.

Position: Early Head Start Family Educator - Kearney

Applications accepted until November 22, 2019.

Responsibilities:
- Work with parents to strengthen families’ knowledge of child development.
- Plan and conduct child education activities with parents to meet the child’s intellectual, physical, emotional and social needs utilizing homebased research-based curriculum.
- Support the development of literacy and language skills for children who are limited English proficient.
- Assist parents in strengthening families’ knowledge of health and nutrition, including integrating health and nutrition education into the program.
- Provide, referral and resource information as needed.
- Ensure Health Service mandates are in compliance.
- Recruit and maintain funded enrollment of eligible families, (including infants/toddlers with disabilities), maintain a wait list, and work to replace open slots within 30 days of opening.
- With input and assistance from parents of enrolled children plan, prep, and implement group socializations two times per month.

Minimum Requirements: High school diploma or equivalent; previous experience working with families to include family goal setting, identification and referral to community resources, and curriculum planning. Prefer certificate/AS degree and/or experience in Early Childhood Education/Family Studies or related field such as Social Work, Health or Human services.

Pay and Benefits: Starting wage is $11.41 an hour. Position is full-time, 40 hours a week, full-year. Benefits provided include: paid holidays, PTO, short term disability insurance, and Employee Assistance Program. Other benefits available include: health, dental, vision, cancer/critical illness, accident, and voluntary life insurance, as well as retirement and flexible spending account.

For more information, call (308) 865-5690 and ask for Ashley or email ashleyj@mnca.net.
**Position:** Early Head Start Teacher – Kearney

Applications accepted until December 3, 2019.

**Requirements:** Individual must have training in Early Childhood Development. Prefer an AA or Bachelor’s degree in Early Childhood, or a degree in related field. If a degree in a related field, coursework relevant to infants and toddlers is preferred, but not required as Early Head Start will provide assistance to obtain the necessary coursework.

**Responsibilities:**
- Support the development of infants and toddlers through positive interactions and classroom activities
- Create a fun and safe learning environment
- Develop schedules, routines and lesson planning to ensure adequate physical activity, rest and playtime
- Implementation of High Scope curriculum that includes active learning and practices that are developmentally appropriate
- Completion of child assessments and daily communication reports for the children

**Pay and Benefits:** Starting wage is $10.84-$13.11 an hour. Position is full-time, M-F, full-year. Benefits provided include: paid holidays, PTO, short term disability insurance, and Employee Assistance Program. Other benefits available include: health, dental, vision, cancer/critical illness, accident, and voluntary life insurance, as well as retirement and flexible spending account.

For more information call (308) 865-5690 and ask for Ashley, or email ashleyj@mnca.net.

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**Position:** Head Start Teacher Aide– North Platte (Part-time, part-year)

Applications accepted until December 3, 2019.

**Responsibilities:** Requires experience teaching preschool-age children in a child care environment, and attendance at ongoing training (provided by the agency). Individual will assist the Head Start Teacher and Teacher Assistant in the classroom and perform the duties of the Teacher or Teacher Assistant in his/her absence. Must be a team player and model appropriate/professional behavior. Great job for stay at home moms or retired individuals who would like to remain involved in the community.

**Pay and Benefits:** Starting wage is $10.18 an hour. Position is 30 hours a week for 32 weeks or 46% FTE. Position will assist at all three North Platte Head Start locations where needed. Benefits are not available for this position.

For more information call (308) 345-5468 and ask for Sue, or email sueb@mnca.net.
Position: Head Start Teacher – Lexington (Full-Time, Part-Year)

Applications accepted until position filled.

Responsibilities: Individual will *prepare and implement weekly lesson plans* and educational activities. Individual must have an AA or BA in Early Childhood or a BA in a related field. If individual has a BA in a related field, they must have EC coursework. *Must be a team player and model appropriate and professional behavior.*

Pay and Benefits: Starting wage is $13.20-$14.40 an hour. Position is full-time, 40 hours a week for 42 weeks (August through May) or 81% FTE. Benefits provided include: paid holidays, PTO, short term disability insurance, and Employee Assistance Program. Other benefits available include: health, dental, vision, cancer/critical illness, accident, and voluntary life insurance, as well as retirement and flexible spending account.

For more information call (308) 865-5690 and ask for Sarah, or email sarahb@mnca.net.